

Administrative Office of the District Courts
Harris County, Texas

Jack Thompson
Administrator
Fax No. 713-755-8973

1201 Franklin, 7th Floor
Houston, Texas 77002-2022
713-755-6575

April 16, 2007

RE: Expense Claim Forms

Dear Counsel,

Effective immediately, if you have an IRS Form W-9 on file with the Harris County Auditor's Office, then it is only necessary to write the last 4 digits of your social security number on expense claim forms. Please do not hesitate to call if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Jack E. Thompson".

Jack Thompson