

## POLICIES AND PROCEDURES FOR 315TH DELINQUENCY MATTERS:

Delinquency Docket: Tuesday and Thursday at 9:00 AM

**Announcements-** Please state the name of each individual making an appearance loudly and clearly for the record

***Trial matters.*** Please inform the coordinator of estimated time for trial. Trials and other hearings with estimated time of greater than two hours will be set on Fridays at 9:00 AM.

1. ***Trial Exhibits-*** Please see Procedures regarding exhibits for all trials and hearing available on the 315th District Court's Justex.net webpage.
2. ***Pre-trial conference is required*** for all jury trials and will generally be scheduled two weeks before trial. Address motions to suppress, discovery and other contested matter.
3. **Without Agreement Request for Deferred Adjudication-** UA is required if requested by District Attorney, cases involving a firearm or 2nd degree felony offenses or higher.
4. If respondent *needs to be interviewed* by probation- report to the 4th floor immediately after docket call. An interviewed will not be grounds for a reset.
5. Attorneys must check for service prior to stipulation (address with DA if necessary).
6. **Detention Waivers:** The attorney must approach the court prior to filing with the clerk.
7. The court ***will not*** accept detention a waiver when a parent is present in court.
8. **Resets:** Attorneys present clerk file to the court coordinator at the time of reset request. Attorney may be required to approach the court for reset approval
9. Presumptive Maximums:
  - a. Misdemeanor Offenses: 3 resets
  - b. State Jail, 3rd Degree Felony, and 2nd Degree Felony (other than sex offenses): 5 resets
  - c. 2nd Degree Felony (sex offenses) and 1st Degree Felony: 8 resets
10. Vouchers to be submitted upon **completion** of a case and should accurately reflect time spent on a task related to the case.