Cause No.

**NOTICE OF REMOTE COURT PROCEEDING**

Respondent, Insert Respondent’s Name, is ordered to appear by remote appearance to respond to [Title of Motion] on: Click or tap to enter a date. at            .m.

**Zoom Video/Audio Conference**

Navigate to: <https://justex.zoom.us>

When prompted, enter Meeting ID:       -       -

*To join Zoom with video you will need to have an electronic device with an internet connection. You may use a smart phone, iPad/tablet, or webcam with sound and video capabilities. You will also need to install the free Zoom App before the proceeding begins.*

*To join Zoom using a phone (audio only) dial (346) 248-7799 and enter the Meeting ID listed above.*

**INSTRUCTIONS FOR SUBMITTING EVIDENCE:**

*Evidence must be submitted electronically by emailing the Court a link to your cloud storage service (e.g., Dropbox, Google Drive, SharePoint). The subject line of the email shall state the full cause number, your party identification, and the date of the court proceeding. Do not use a cloud “share” feature intended for collaboration that requires an account with that service. Exhibits should be pre-marked and identified by Exhibit number and short description (e.g., P-01, Petitioner’s FIS; P-02, photos of children; R-1, Respondent’s Sworn I&A) Please note: exhibits submitted to the Court’s email via cloud link must still be offered to be part of the court reporter’s record.*

**Email the file share link for exhibits to***:*308exhibits@justex.net

**Court Contact Information***:* https://justex.net/Courts/Family/FamilyCourt.aspx?crt=55

**WARNINGS AND NOTICE TO RESPONDENT:**

1. You have the right to remain silent. You do not have to testify in this case.
2. You do not have to make any statement, oral or written, to anyone.
3. Any statement that you make can be used in evidence against you.
4. Anything you say in negotiations or any documents you furnish may be used against you.
5. You have a right to a trial by jury if the moving party is seeking to have you incarcerated for more than 180 days.
6. You have a right to have a lawyer present to advise you before and during any negotiations and before and during any trial or hearing.
7. You may have your own lawyer present, or if you cannot afford to hire a lawyer, the court will appoint a lawyer for you free of charge to you, now or at any other time while this motion for enforcement is pending.
8. If you decide to talk with anyone, you may do so, and you may stop talking to them at any time you want.
9. These are continuing rights which can be urged by you at any stage of this enforcement proceeding.

**NOTICE TO PARTIES:**

* If Respondent fails to appear in court at the hearing as ordered, the court may issue a capias for arrest of Respondent.
* If Movant fails to appear at the hearing, the court may dismiss the motion for want of prosecution.

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**Gloria E. López, 308th District Judge**