

§ IN THE DISTRICT COURT  
§  
§ 312TH JUDICIAL DISTRICT  
§  
§ HARRIS COUNTY, TEXAS

**Standing Order Regarding Self-Represented Litigants**

To assist the Court in conducting its uncontested docket in an efficient manner, IT IS ORDERED that self-represented litigants in uncontested family law cases filed in the 312th District Court after May 10, 2022 may have their proposed final orders reviewed by the Harris County Domestic Relations Office (DRO).

Required criteria:

- *A petition for divorce, a suit affecting parent child relationship, or other family law case is currently pending in Harris County.*
- *The suit is uncontested, either by agreement (decree/order is signed by the other party) or default (other party has signed a global waiver or has been served and failed to file an answer following the prescribed time-period); and*
- *Neither party to the suit is presently represented by an attorney.*

For cases meeting the above criteria that are ready to be finalized, the self-represented litigant(s) shall contact the Domestic Relations Office, Legal Services Division (713-274-7301) to request a review.

As available, the DRO staff attorney shall review the final order/decree, any necessary attachments, and any other necessary documents. When satisfied the forms are complete, the attorney shall provide the self-represented litigant with a completed *Entry/Uncontested Docket Checklist*. The DRO staff attorneys do not provide legal advice or represent the self-represented litigant(s).

The litigant presenting the suit shall provide the *Entry/Uncontested Docket Checklist* to the court immediately prior to prove-up or submission.

IT IS SO ORDERED on this the 10 day of May 2022.

  
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Judge Presiding