
v.

§ **IN THE DISTRICT COURT OF**
§
§ **HARRIS COUNTY, T E X A S**
§
§ **61st JUDICIAL DISTRICT**

TRIAL PREPARATION ORDER

PURSUANT TO RULE 166 of the Texas Rule of Civil Procedure, before the Pre-trial Conference scheduled for this case, the items below **must be furnished to opposing counsel one week before trial** with enough time to allow review for objections, and **brought with you** to the Pre-trial Conference.

PURSUANT TO RULE 166 of the Texas Rule of Civil Procedure, the following items must be completed and ready for discussion with the Court at the Pre-trial Conference:

PARTY/ATTORNEY LIST. Names, addresses, and phone numbers of each pro se party and attorney.

TRIAL WITNESSES LIST. The name, address and telephone number of any person expected to testify at trial, and a brief statement of each identified person's connection with the case.

DRAFT JURY CHARGE (If a jury fee has been paid) **OR FINDINGS OF FACT AND CONCLUSIONS OF LAW.** Modifications may be submitted as the trial progresses. Draft Charges/Finding of Facts & Conclusion of Law must be filed and exchanged 7 days prior to trial setting.

EXHIBITS. An exhibit list is required and should be filed with the clerk. All exhibits must be pre-marked with inadmissible matters redacted (e.g. insurance). Objections to authenticity must be made pursuant to Rule 193.7. Each party shall provide a copy of all proposed exhibits in a binder for the Judge and Court Reporter at the Pre-Trial Conference.

DEPOSITION EXCERPTS OR EDITED VIDEOTAPES. Designate page and line in sequence to be used at trial and file and exchange 7 days prior to trial.

MOTIONS IN LIMINE.

TRIAL SCHEDULING. Estimated trial length, and potential attorney or witness conflict or travel difficulties.

OTHER. Objections to Depo/Video excerpts to be filed and exchanged 4 days prior to trial setting. Responses to these objections should be filed three days prior to the trial setting. The parties should be prepared to address the objections during the Pre-trial Conference.

Lee Kathryn Shuchart

Judge, 61st District Court